



2008-2009  
Family Child Care  
Mini-Grant  
Application Packet



676 Loughborough Drive  
Merced, CA 95348  
Phone: 209-385-7337  
Fax: 209-725-3778

### FAMILY CHILD CARE PROVIDER APPLICATION COVER SHEET

Business Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Street/P.O. Box

City

State

Zip Code

Owner/Operator: \_\_\_\_\_

Name

Title

Telephone

Fax

E-Mail

License # (provide copy of license)

Year of licensure

Type of Applicant Agency (Check one):

- ( ) 501 (c) (3) organization (include copy of tax exempt status documentation)
- ( ) Business License holder (include copy of Business License)
- ( ) Permit/License holder (include copy of Permit/License)

Tax ID No. \_\_\_\_\_

Check type of provider

- Small licensed family child care (up to eight children)
- Large licensed family child care (up to fourteen children)

**Please answer the following:**

- \* # of children ages 0-30 months you currently serve \_\_\_\_\_
- \* # of children ages 0-5 you currently serve \_\_\_\_\_
- \* # of children ages 6 and over you currently serve \_\_\_\_\_

This applicant certifies to the best of his or her knowledge that the information provided within this proposal is true and correct.

\_\_\_\_\_  
Typed Name and Title of Individual  
Authorized to sign Contracts

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

## Narrative Page

Early childhood learning experiences should increase physical skills, develop language, literacy skills, assist in social development, foster emotional development, build number and science concepts, develop creative abilities and recognize each infant, toddler and preschooler's individual abilities. The goal of early quality child care is to foster total development rather than to provide only custodial care as well as prepare the child to successfully transition into kindergarten.

**Please respond to each of the following items and number your responses accordingly.**

- 1) How many children are **currently** in your care under the age of two? (15 points)
- 2) Have you ever received a Family Child Care Mini-grant from First 5 Merced County before? If so, please list year. (15 points)
- 3) How long have you held a **license** to provide child care in your home? (15 points)
- 4) Have you ever been trained on the Family Child Care Environmental Rating Scale (FCCERS) assessment tool? If so, please include trainer (s) and when you attended the training. (5 points)
- 5) Will you be willing to attend an 8 hour FCCERS training? Will you allow 2 or more individuals to be present during normal business hours to assess your child care environment utilizing the FCCERS assessment tool? (25 points)
- 6) A) What are you currently doing to improve/enhance quality in your child care environment? (15 points)
- 7) B) What other things would you consider doing to improve the quality of your child care environment? (15 points)

# FIRST 5 MERCED COUNTY

## POLICY ON TOBACCO FREE ENVIRONMENT

### 1. Development of a Comprehensive Smoke-Free Environment Policy

All contractors receiving funding and/or services from the Merced County Children and Families Commission must provide a written copy of an established comprehensive tobacco-free policy prior to the disbursement of granted funds.

This policy shall prohibit the use of tobacco products at any time inside agency vehicles and buildings, or outside within 15 feet of facilities or 25 feet of children's play areas and shall prohibit smoking as required by law.

Note: Family day care homes and licensed day care centers. California law prohibits smoking of tobacco in a private residence during the hours of operation as a licensed family day care home and in those areas of the licensed family day care home where children are present. The law also prohibits smoking of tobacco on the premises of a licensed day care center. Health and Safety Code section 1596.795.

The policy shall have clear procedures for implementation, protocols for monitoring compliance, reporting of violations and instituting sanctions.

The following activities should be included in the implementation of the policy:

- a. Information about the policy and enforcement procedures shall be communicated by administration clearly to staff, parents, and/or clients within the larger community.
- b. Signs stating "NO SMOKING" shall be prominently displayed at all entrances of building property. Additional "NO SMOKING" signs shall be posted in restrooms and other areas as appropriate, such as windows through which secondhand smoke can enter and playground areas.
- c. Information about smoking cessation and support programs shall be made available and promoted for staff, parents, and/or clients at intake and on a continuing basis when appropriate.
- d. Information about secondhand smoke and children shall be made available and promoted for staff, parents, and/or clients.
- e. Families with small children will be encouraged, and in some cases will be required, not to allow smoking in their homes, and whenever and wherever children are present, including outdoors.

Motion by: Fox  
Second by: Melville  
Ayes: Brown, Fox, Goodger, Melville, Mochel, Nevatt, Pagan and Quigley  
Adopted: September 26, 2002  
Amended: December 2, 2002

ATTEST: Jerald O'Banion  
Supervisor Jerald O'Banion  
First 5 Merced County Chair

## AGREEMENTS AND CERTIFICATIONS

Applicant/Agency Name: \_\_\_\_\_

Project/Program Title: \_\_\_\_\_

Address: \_\_\_\_\_

Street/P.O. Box

City

State

Zip Code

I understand that if my proposal is selected for funding, my organization must put into effect a Tobacco Free Environment Policy in compliance with the Commission's Tobacco Free Environment Policy, prior to initiation of a County Contract Agreement and subsequent funding.

- A. I have reviewed the Expectations for Successful Applicants presented in Section IV of the Request for Applications, including contract requirements for insurance and other applicable rules. I understand that selection of an applicant for funding does not constitute a contract, and the contract to be developed will not be binding on either the Commission or the applicant until executed by each.
- B. I understand that in developing contract terms and negotiating a County Contract Agreement, certain evaluation trainings and/or informational meetings will be mandatory for successful applicants.
- C. Contract negotiation may include, but is not limited to, agreement to collect and report additional information and data that will be necessary for the evaluation of, and ongoing reporting on, the proposed project.
- D. I certify that all Proposition 10 funds will be used only to supplement existing levels of service and not to fund existing levels of service. No moneys shall be used to supplant state or local general fund money for any purpose, pursuant to Revenue and Taxation Code section 30131.4.

Revenue and Taxation Code section 30131.4 identifies the specific manner in which moneys raised by the Children and Families Act of 1998 shall be appropriated and expended. Section 30131.4 not only requires that expenditures must be for the purposes expressed in the Act, but such moneys "shall be used only to supplement existing levels of services and not to fund existing levels of services. No moneys in the California Children and Families Trust Fund shall be used to supplant state or local General Fund money for any purpose." All moneys raised pursuant to the Act shall be appropriated and expended only to supplement (add to or augment) existing levels of services. In contrast, the Act specifically prohibits appropriation and expenditures of such moneys to supplant (replace) state or local General fund money. Further, moneys are prohibited to be used to fund any existing levels of service.

\_\_\_\_\_  
 Typed Name and Title of Individual  
 Authorized to sign Contracts

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Date

**Please answer the following:**

	YES	NO
<b>Have you or anyone working in your child care facility been involved in a litigation related to the administration and operation of a program that may have a potential impact on the proposed program, if funded?</b>		
<b>Have there been any unfavorable rulings by a funding source against your child care facility for improper management or contract compliance deficiencies?</b>		
<b>Have you or anyone working in your childcare facility ever had granted funds withheld?</b>		
<b>Have you ever received a substantiated violation(s) from Community Care Licensing?</b>		

A "yes" answer WILL NOT automatically exclude your application from the review process.

